

# Nomination Form

PLEASE TYPE/PRINT

Name of Business/Organization		
Type of Business:		
Category/s entered:		
Contact person:		
Business Address:		
Office Telephone No		Fax No.
Email Address:		
Website Address:		
Date when business commenced/ Organization established		

I declare that the information provided in this application is true and correct at the time of completing this form.

**Nominee Signature:**

**Date:**     /     /2010

## **Nominating Group, Individual, or Organisation (self nomination is acceptable):**

Do you know a business that meets the eligibility criteria? If so, please complete the following information and fill up the questionnaires attached and send in to the address below before **30<sup>th</sup> May 2010**

Address:		
Contact person:		
Office Tel No.		Mobile:
Email Address:		

# Categories and Criteria

Please tick the box for the category you wish to enter

## **Best Sustainability Initiative Award (Private Sector/ SME)**

This award will recognize and promote businesses which make an outstanding contribution to sustainable development by adopting excellent environmental management practices into operational business activities and reducing the organization's carbon footprint.

## **Best Sustainability Initiative Award (Public Sector/ Community/ Institutions)**

This award will recognize the contribution of the Public Sector or Community or Institutions to the public life and civil society that promotes exceptional public service projects that generate new thinking around sustainable development and economic growth.

## **Sustainability Leadership Award**

This award recognizes outstanding individual for extraordinary leadership or pioneering work in developing, implementing and promoting the principles of sustainability within or in cooperation with the private sector.

# How to Enter the Awards

a) Applicant must meet these general eligibility requirements:

- Must be a registered company/ organization in Brunei or working in Brunei for individual category
- The initiative must have recent significance with results shown over the last two years and must be primarily undertaken in Brunei or must be shown to have a substantial environment impact in Brunei.

b) Complete the entry form and questionnaire and submit to Ms. Nanette Ramos, Conference Manager, Asia Inc Forum either by email at [nanette.ramos@asiaincforum.com](mailto:nanette.ramos@asiaincforum.com) or by fax to 2229814 on or before **30<sup>th</sup> May 2010**.

# Judging Criteria

The Go Green Sustainability Awards, now on its second year, will continue to recognize and reward Brunei businesses, institutions, communities and individuals that demonstrate outstanding leadership in environmental management or sustainable initiatives.

## **a) Best Sustainability Initiative Award in the Private Sector (SME)**

Companies/organizations will be judged based on the following:

- **Corporate Environment Responsibility**  
The company (or its product/technology) has incorporated environmental responsibility in the conduct of business.
- **Innovation**  
The company (or its product/technology) has innovative initiatives that reduce the impact on environment through reduced energy consumption, recycling and reduced natural resource consumption etc.
- **Sustainable Business Growth**  
The company (or its product/technology) has adopted sustainable measures in their business planning.
- **Commercial Potential**  
The company (or its product/technology) has adopted or invested in sustainable solutions to meet its commercial objectives.
- **HSE (Health, Safety & Environment) and production process management system.** The company (or its product/technology) has created measurable improvements to employee performance due to health and safety initiatives and an efficient production management system in place to encourage environmental protection and sustainable development.

## **b) Best Sustainability Initiative Award in the public sector/community/institution/NGO**

- show a commitment to sustainability that goes beyond compliance with regulatory requirements
- be innovators in their fields
- show that becoming more sustainable is not in conflict with achieving the organization's core mission (whatever that may be).

## **c) Sustainability Leadership Award (Individual)**

- i) Provided vision and support for corporate/organization environmental policies, sustainability or social responsibility (CSR).
- ii) Demonstrated environmental stewardship and sustainability practices with commitment to business competitiveness and financial performance eg. reduction in cost/s and/or enhanced business competitiveness through implementation of sustainability initiatives.

- iii) Translated corporate/organization environmental vision into concrete initiatives.
- iv) Excellent communication of environment and sustainability issues, policies and progress to stakeholders.

## **Panel of Judges**

The panel of judges will evaluate each of the nomination forms in a number of different ways including:

- assessment of the submitted information which includes questions on the organization's policies towards environmental sustainability especially on conservation issues, waste and management and corporate social responsibility programmes focused on the environment.
- a personal visit to the business (may not be announced or introduced)
- enquiries to customers, clients, other businesses

## **Awarding Ceremony**

The awarding ceremony will take place at lunch during the National Environment Conference on Thursday, 01 July at the Empire Theatre.

The Go Green Sustainability Awards is in partnership with:



# Questionnaire

## How to complete the questionnaire:

- 1) All stated questions must be answered for the application to be eligible for judging.
- 2) All questions must be typed in 12 pt. (Times New Roman)
- 3) Answers to the questionnaire shall be limited to a maximum of a single A4 page for each question (photos and supporting information are additional). Inclusion of commendations, photos is encouraged.
- 4) All photographs and supporting material must be attached to the application and not appear in amongst the text.
- 5) The Judging Panel reserves the right to place your application into a category that it feels is more appropriate. The information that you submit is up to you; however, the judging panel decision will weigh heavily on the answers provided.

## Best Sustainability Initiative (SME)

This award will recognize and promote businesses which make an outstanding contribution to sustainable development adopting excellent environmental management practices into operational business activities and reducing the organization's carbon footprint.

- 1) Provide a brief overview how the organization has implemented a sustainability initiative?
- 2) How has the organization adopted sustainable measures in the business planning?
- 3) Outline any innovative initiatives the organization has taken in reducing the impact of the business operations on the environment through reduced energy consumption, recycling and reduced natural resource consumption etc.
- 4) Does the organization plan to expand its practices in environmental sustainability in the next 3-5 years? Explain.
- 5) Describe the benefits and measurable improvements to the organization, the community and the environment resulting from the company's sustainability strategy.
- 6) Outline the success of the sustainable initiatives and the benefits to the stakeholders and community.
- 7) How has the organization shown a commitment to sustainability that goes beyond compliance with regulatory requirements?

## Best Sustainability Initiative (Public Sector/ Institution/)

This award will recognize the contribution of the Public Sector or Community or Institutions to the public life and civil society that promotes exceptional public sector projects that generate new thinking around sustainable development and economic growth.

- 1) Provide a brief overview how the organization has implemented a sustainability initiative?
  - 2) What would you identify as your organisation's most significant environmental impacts? Are there any objectives and targets to address these impacts? Provide details.
  - 3) Describe how the organization communicates its sustainable principles and initiatives to its staff and encourages these behaviors beyond the working environment.
  - 4) Describe the benefits to the organization, the community and the environment resulting from the company's sustainability strategy.
  - 5) Outline the success of the sustainable initiatives and the benefits to the stakeholders and community.
  - 6) Provide details on how becoming sustainable is not in conflict
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### **Sustainability Leadership Award**

This award recognizes outstanding individual(s) for extraordinary leadership or pioneering work in developing, implementing and promoting the principles of sustainability within or in cooperation with the private sector.

- 1) How has the nominee exhibited extraordinary leadership in environmental stewardship and sustainability at the organization?
- 2) How has he/ she positively influenced sustainable environmental practices in the workplace?
- 3) Describe the sustainable impact as a result of his or her environmental stewardship in sustainability?
- 4) Does he/ she increase the skills & education of the workforce and raise staff awareness of sustainability issues? How?
- 5) Has he/ she gone beyond the workplace to enrich the community with environmentally sustainable practices?
- 6) What can you consider as his/ her greatest or most significant achievement/s in sustainable practices?

Submit a short report explaining the responsibilities associated with the person's job, what the person has achieved in terms of tackling environmental or sustainable development issues, and why the achievements are considered over and above those deemed reasonable for their job.